



Work Plan

Purpose and Background	Goals and Objectives	Success criteria
<p><i>What is this plan intended to accomplish? Why? What are the drivers? What is the context for this initiative? Are there related efforts that have predated this one that are relevant to mention?</i></p>	<p><i>What are the goals for this plan? How do these goals align with company/organisation objectives?</i></p>	<p><i>How will you know if the plan is successful? How will you monitor performance?</i></p>

Level of Effort	
<p><i>Summarize the expected level of effort for the plan at a high level (e.g., the plan is expected to take four months to complete, beginning in May and running through September. Potential)</i></p>	<p><i>Summarize the expected level of effort for the plan at a high level (e.g., the plan is expected to take four months to complete, beginning in May and running through September. Potential) In summarizing the level of effort, consider the following: how long is the plan expected to take? How many people are expected to work on the plan and how many people will benefit from it?</i></p>



Deliverables	
Activity	
Description of the Activity	
Tools	
Aims	





Work Plan

Timeline		
Task	Start Date	End Date

Roles and Responsibilities	
Roles tha will be necessary fo the implementation of the plan and the changes in the organisation	Responsibilities

Difficulties, Successes, Conclusions and Suggesions

